# whatsmyscore.org

### BETTER MONEY MANAGEMENT FOR COLLEGE STUDENTS



## A NOTETO ENTS

## TA BLE FERTS

For many students, the freedom of college also means managing a budget for the first time and living independently. This world of financial responsibility may be new to you - and even if it's not, chances are, you could still use a few pointers. The purpose of this workbook is to give you something to work with and refer to - if you don't use this information today, you will likely have a need to refer to it in the next few years.

So hold on to this workbook – it could be valuable in helping you navigate financial matters, especially when it comes to buying a car or getting an apartment or saving for that dream trip to Europe. Some worksheets here have answers that come only from your personal experience. Other worksheets require you to come up with the right answer. (Yes, the answers are given, but you'll be that much more savvy if you first try to figure them out yourself.)

#### WHY NOW?

Why not now? You're geared up to be a college student and on your own – perhaps for the first time. What better time to nail down your finances. You'll find that the earlier you start to create good habits around your money, the easier it will be to stick with them. This workbook can provide some of the know-how to give you a kick-start.

#### WHY ME?

Everything changes once you get to college – new friends, new school, new responsibilities...a whole new environment. You're going to find out real fast how important managing your money is. This workbook is your opportunity to get a jump on smart money management from day one.

#### WHY CARE?

Mastering your personal finances now allows you to concentrate on learning and having fun, and not having some of the most important years in your life sidetracked by money troubles. It will also give you a big advantage as you grow older and as financial decisions become more complicated. That's why Visa has put together this program. We want you to understand the basics of managing money wisely. Hopefully, after you get through with this workbook, you'll understand living within a budget, the nuances of banking and how to take charge of your credit card.

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#### **BE THE MASTER OF YOUR MONEY**

Planning a budget might actually give you one less thing to worry about in college: money. No, really. By following relatively simple guidelines, you can be the master of your money. This doesn't mean that you'll be rich or live in a condo at the beach, but you'll know just what you have and be able to live accordingly. A budget helps you spend only the money you have. If you track money coming in and going out, and make a budget and stick to it, you can keep your financial house in order.

#### **KEEPING TRACK**

Keeping track of your expenses is the first step toward financial responsibility. Track your spending for a month with the worksheet in this workbook. Get receipts for everything and enter them into the worksheet each week. Make a habit of it. You'll be shocked how much you spend on little things – a coffee every day, a bag of chips here and there, quick trips to the grocery store. They all add up. Just by tracking your expenses and saving receipts, you'll probably start to curb your expenses.





#### BUDGETING YOUR MONEY

#### **KNOW YOUR INCOME**

Most college students are going to have what some call "limited revenue streams." In other words, not a lot of income: a monthly check from home, part-time job income – you get the picture. Figure out how much you have coming in each month and, just like your expenses, track monthly income on the worksheet. Only include income that you can count on – no gifts or bonuses. To really get ahead of the game, before you budget your income, try to set aside 5% to 10% of it for long-term savings. We'll talk more about that later.

## EASY BUDGETING SUGGESTIONS

Food: Buy larger (and less expensive) quantities. This will also save you gas money because you won't be running to the store as often. Also, use fewer "convenience" (frozen) items and spend a few minutes more on preparation. It may taste better too!

Coffee: That daily coffee can run you at least \$850 per year. And that doesn't include the tip jar. Cut back.

Drive Less: With gas prices going up and up and up, you don't have to be a math major to figure out how much you can save by carpooling, biking or just NOT DRIVING!



Tip: You can track your expenses using apps like Mint, which makes budgeting more convenient than ever.



#### BUDGETING YOUR MONEY

#### MONTHLY EXPENSE TRACKER

	EXPENSES	WEEK 1	WEEK 2	WEEK 3	WEEK 4	
	Rent					
	Utilities					
3	Cable					
LIVING	Cell Phone					
-	Internet					
	Furnishings					
	Misc.					MONTHLY TOTAL
	TOTAL					
	Car Payment					
NO	Insurance					
<b>TRANSPORTATION</b>	Fuel					
POR.	Parking					
ANSI	Repairs					
TR.	Public Trans.					NONTURY
	Misc.					MONTHLY TOTAL
	TOTAL					
	Tuition					
SCHOOL	Books/Supplies					
	Fees					
S	Computer					NONTURY
	Misc.					MONTHLY TOTAL
	TOTAL					

	EXPENSES	WEEK 1	WEEK 2	WEEK 3	WEEK 4	
	Doctor					
	Dentist					
ICAL	Eyes			1		
MEDICAL	Insurance					
	Prescriptions					NONTUN
	Misc.					MONTHLY TOTAL
	TOTAL					
	Entertainment					
VAL	Clothing					
PERSONAL	Laundry		set.			
βE	Toiletries		ST ST			
	Misc.					MONTHLY TOTAL
	TOTAL	1		and see the second second		
	Groceries					
000	Meal Plan					
	Dining Out			WINT OF		
	Misc.		121			MONTHLY TOTAL
	TOTAL					
	Loans					
IER	Credit Cards					
OTHER	Savings	16	5.			
	Misc.		$\sim$			MONTHLY TOTAL
	TOTAL					



#### BUDGETING YOUR MONEY

#### Make a list before Share living expenses shopping for groceries. It will help you avoid with a roommate. It's a great way to cut Join your parents' auto pricey impulse buys. monthly costs in half. insurance policy to reduce premiums. MONTHLY EXPENSE TRACKER EXPENSES EXPENSES WEEK 1 WEEK 1 WEEK 2 WEEK 2 WEEK 3 WEEK 3 WEEK 4 Docto \$150 Dentist Utilities \$45 Eyes Cable Call Phone insurance \$1550 \$45 ntornet Prescriptions \$25 \$800 Furnishings \$12 \$5850 TOTAL \$25 \$45 \$100 NONTHLY TOTAL TOTAL \$517 Entertainment \$4050 \$25 \$14.15 \$5850 \$ 151 \$901 Car Payment Clothing \$175 \$16 Insurance Laundry \$200 \$500 Fuel \$25 **Toiletries** \$1500 \$10 \$10 \$1500 \$18.57 Parking \$500 \$500 Repairs TOTAL \$24.55 \$ 35. \$17.50 \$54.57 Public Trans. Groceries \$5425 \$390 \$57 TOTAL Meal Plan TOTAL \$10 \$125 \$245 Dining Out \$18.90 \$12 \$11650 ation \$1900 \$16 Books/Supplie \$00 TOTAL \$5925 \$12 \$53 \$15:00 lans \$10 \$100 Compute Credit Cards DTHE MONTHLY Savings TOTAL TOTAL \$1500 \$00 \$1500 \$10 Misc \$1555 TOTAL \$100

Try to put money aside when you know big expenses like tuition and insurance are coming up.

Go easy on the credit cards. High monthly payments can really cramp your budget.

#### **MAKING A PLAN**

Once you've tracked your expenses for a month and have a grip on what your income is, you can start to plan a budget. For each category (living, school, personal, food), see what you've spent, and make a spending plan for the coming month. After tracking expenses, you'll probably find areas where you can cut back and areas that need a little more juice. (See example opposite page.)

Every month you should balance your budget to make sure that you're not spending more than you're making. Entertainment expenses can go up quickly in college, but they're easy to cut back. Housing and utilities aren't as easy. Making a budget is a work in progress, so don't get frustrated when you're starting out. You'll eventually get the hang of it, and spending within your budget will become second nature.

#### **BUDGETING TO MEET YOUR GOALS**

- > Prioritize
- > Set short-term, medium-term and long-term goals
- Consider what will you need to do to accomplish these goals within your projected time frame



Tip: Set aside 30 minutes at the same time each week to make sure that your expenses are matching up with your online bank statement.

STUDENT WORKBOOK 7



#### BUDGETING YOUR MONEY

#### **BALANCING YOUR BUDGET**

Congratulations! The hard part is done. Once you get in the habit of tracking your expenses, you're ready to start balancing your budget. Take a look at how much you're spending every month in each category. You now have a picture of where your money is going, so you can scrimp in one category if you anticipate needs in another. For example, if a great concert is coming to town, you can cut back on snacks or be frugal with groceries for a couple of days so you can go to the concert and enjoy yourself without busting your budget.

#### WORKSHEET

This budget worksheet will help you set up your personal budgeting system. Enter your income and expenses in the first column. After a month, compare it to your tracked expenses and income. How far off were you? Make adjustments, and try it again the next month.

INCOME	BUDGET	ACTUAL
Salary		
Money from Parents		
Loans		
Grants		
Scholarships		
Other Income		
TOTAL		

TOTAL INCOME

EXPENSES	BUDGET	ACTUAL
Living		
Transportation		
School		
Medical		
Personal		
Food		
Other		
TOTAL		
		TOTAL EXPENSES



TO USE OUR ONLINE BUDGET PLANNER, VISIT WHATSMYSCORE.ORG/BUDGETPLANNER

## ONLINEBANKING



#### THE COMPUTER : THE CENTER OF YOUR UNIVERSE

Can you imagine what your grandparents' lives must have been like without a personal computer? No email, no music downloads, no video games...no web surfing! Horrors! It makes you wonder, doesn't it? When your parents were your age they probably spent a lot of time actually going to a bank and either interacting with a teller (a person who works in a bank) or using a new-at-the-time technology called an Automated Teller Machine (ATM).

Well, it's a new day, and technology rules. One of the areas where technology has been fully utilized is online banking. Now just about every customer transaction that used to be done by hand is fully automated – thanks to online banking. One of the biggest advances in online banking has been bill pay. If you still pay your bills by snail mail, you may want to check this out. It's nearly instantaneous, more efficient and paper free.

#### **REASONS TO BANK ONLINE**

Open 24/7 - In case you haven't noticed, computers don't need sleep.

**Easy access** – See your account balances, transfer money and pay bills from any computer, anytime.

**Learn to manage your money** – Most online banks are full of tools that can help you with your financial literacy.

- > Tutorials
- > Budgeting tools and automated spreadsheets
- > Printable online statements
- > Easy fund transfers
- > Copies of checks you've written
- > Student loan information
- > Automatic reminders to pay your bills

#### **GETTING STARTED: BANKING OPTIONS AVAILABLE TO STUDENTS**

To enroll in online banking, you may have to do it the old-fashioned way, go to your bank. In many cases, you may be able to enroll online. In any event, it's a good idea to comparison shop for banks.



## ONLINEBANKING



#### YOUR MONEY AND ONLINE BANKING

Online banking is convenient for a lot of reasons. But mostly, it's valuable because it helps keep you organized. However, remember that it's important to maintain your own transaction log to keep track of checks, debits and deposits that may not have cleared yet on your online banking statement. It is also important to keep your own log and not solely rely on online banking.

#### **BILL PAY**

This is probably the single most convenient feature of online banking. You can enter your regular monthly payees. Each month, with just a few clicks, you can handle many of your payments. No envelopes. No stamps. If you choose to, you can set it up to pay your bills automatically at a pre-determined date or remind you when a payment is due. Some banks will even have your bills delivered to you online.

#### **STATEMENTS**

Another useful feature is the ability to view your statements online. Even better, you can view past statements too. It's convenient, saves trees and deters mail fraud and identity theft.

#### FUND TRANSFER

From a security standpoint, one of the best things that online banking brings to the table is that it allows you to transfer funds electronically. Transfer money between your personal accounts and outside accounts, such as student or car loans, credit cards and sometimes other customers' accounts – like your landlords'. It may also allow your parents to send you money instantly.

**ONLINE BANKING CHECKLIST** Convenient - available 24/7 Email and mobile account alerts Access from any computer Budgeting tools and automated spreadsheets Printable online statements Easy fund transfers Shows copies of checks written Can link to student loan information Secure - protects personal information Helps keep you disciplined Environmentally friendly Can ensure that bills are paid on time

### THE CHECKING ACCOUNT





#### THE CHECKING ACCOUNT

#### **CHECK IT OUT**

With all you've learned so far about budgeting and online banking, you may think you're ready to roll with your finances. Not so fast. Now we get to some of the finer points of personal money management – checking and savings accounts. Your checking account is the central hub for your money. You can access it several different ways: checks, ATM, debit card, banks and online banking. Your savings account, which can also be accessed with your ATM card or at your banking center, is a great place to put money away for a rainy day or to save for future expenses, like a car or tuition.



#### **CHECK SAFETY AND SECURITY**

A reputable check printer offers security features built into the check. Items to look for include a padlock icon, micro printing, security screen and warning boxes that appear on the front and back of the check. These built-in security features are designed to make checks difficult to copy or alter, and they usually become evident only when fraud is attempted. Do not put private information on checks like your Social Security number, your driver's license number or any unnecessary personal information. If you select duplicate check styles, you have the benefit of a carbon record of the check you write, in case you forget to log it into your check register.



## THE CHECKING ACCOUNT



Write the date

here.

of the transaction

#### THE CHECKING ACCOUNT

#### **GOOD RECORDKEEPING**

Part of responsible financial management is good recordkeeping. Your online account is a great organizational tool, but it's just as important for you to keep a hard copy of your finances for your own day-to-day records. Earlier in this workbook, we talked about using a check register to keep track of your daily expenses – now we'll show you how to use one to keep track of checks.

Once you get in the habit of tracking expenses, it should be easier to keep your checkbook balanced. The problem most people run into is overdrawing their account or "bouncing" a check. Every time you bounce a check, you incur a fee from the bank – an insufficient funds fee. The best way to avoid it is to stay on top of your account balance and keep good records. You can also link your checking account to other accounts, such as a savings or credit account, for overdraft protection. This can be helpful because money can be automatically transferred from your savings or credit account when you don't have enough money in your checking account. You will, however, pay a fee(s) for this automatic transfer.

#### **GOOD HABITS:**

- Record deposits, transfers, ATM withdrawals and debit card transactions as soon as you make them
- > Fill out your check register before you write the check
- > Record any automatic payment debits

#### **HOW TO USE A CHECK REGISTER**

Enter the numbers of the checks you write and any use of your debit card here. Write the amounts of the payments by check or debit card in this column, plus any withdrawals from the ATM or any bank fees. (Stay on top of fees by checking your online statement).

On this line, describe the type of transaction.

DATE	TRANSACTION DESCRIPTION						\$ BALANC	E
5/15	Paul Kirk	19	92		127.12		557	24
5/16	Lunch with friends	25	30		1		531	70
5/16	Matt Crockey	50	23				481	47
5/18	Depocit from Work			1	787-	44	12.68	М
				1				1053
		- Cont					1	
	5/15 5/16	5715 Paul Kirk 5716 Lunch with friends 5716 Matt Crowley	Date     TRANSACTION DESCRIPTION     WITHDRAW       57/15     Paul Kirk     19       57/16     Lunch with friends     25       57/16     Matt Crowley     50	5/15 Paul Kirk 19 92 5/16 Lunch with friends 25 30 5/16 Matt Crowley 50 23	Date     THANAACTION DESCRIPTION     WITHDRAWL(-)       57/15     Paul Kirk     19     92       57/16     Lunch with financis     25     30       57/16     Matthe Crowley     50     23	Date     TRADUCTION DESCRIPTION     WITHDRAWL(-)     CREDIT(       5/15     Paul Kirk     19     92       5/16     Lunch with friends     25     30       5/16     Maint Crowley     50     23	Date     TRANSACTION DESCRIPTION     WITHDRAWL(-)     CREDIT (+)       57/15     Paul Kirk     19     92       57/16     Lunch with friends     25     30       57/16     Maint Crowley     50     23	Date         TRANSACTION DESCRIPTION         WITHDRAWL(-)         CREDIT (+)         S BALANC           57/15         Paul Kirk         19         92         557           57/16         Lunch with friends         25         30         531           57/16         Matter Crowley         50         23         481

In this column, check off the transaction once it has posted to your account, and shows up in your online statement.

Record the amounts of any deposits in this column.

This column shows the balance after each transaction.

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STUDENT WORKBOOK 17

## THE CHECKING ACCUUNT



#### THE CHECKING ACCOUNT

#### **BANK STATEMENT**

Here's what your online statement might look like. Take a look, then balance the check register on the following page to ensure the statement matches your records. (Keep in mind that checks that haven't yet cleared won't appear on your statement.)

			THI	S STATEMENT COVE	<b>RS:</b> 6/20 thr	ough 7/19
CHECKING Account 0471-678			Previous Statement Total of 2 Deposits F Total of 6 Withdrawa Total Service Charge		366.97 1,453.17 + 1,347.61 - 0.00 -	
			End Balance			472.53 +
CHECKS Other D			CHECK 161 162 163 164	<b>DATE PAID</b> 6/21 6/29 7/5 7/14	-	AMOUNT 216.30 1,000.00 26.31 10.00
		00281 at ATM 6 Foodland EF		6/18 6/18		40.00 55.00
		SITS & R CREDITS	Transfer from 4039-557 at ATM #423C	<b>DATE POSTED</b> 6/23 7/19	=	AMOUNT 1,200.00 253.17
CHECK #	DATE	DESCRIPTI	ON	TRANSACTION AMOUNT	DEPOSIT Amount	<b>BALANCE</b> 366.97
161 ATM ChkCrd	6/4 6/18 6/18	Withdrawal	new sub woofer) (spending money) (Foodland groceries)	216.30 40.00 55.00		150.67 110.67 55.67
ATM 162 163	6/23 6/26 7/5	Deposit (trans	sfer from savings) Apts. (rent for everyone)	1000.00	1200.00	1255.67 255.67 229.36
164 ATM	7/14 7/19		Store (T-shirt)	10.00	253.17	219.36 472.53

#### WORKSHEET

Banks do make mistakes and accidental charges can appear on your statement. That's why it's important to compare your statement to your checkbook register.

NAME OR CODE	DATE	TRANSACTION DESCRIPTION	PAYMENT, WITHDRAW	FEE IL (-)	DEPOSIT CREDIT (	+)	\$ BALANC	E
		Opening Balance	12 433				366	97
161	6/4	Sound Out (new sub woofer)	2.16	30	1			
ATM	6/18	Witholward (openaling manay)	40	00			100%	
Chicro	6/18	Check Card (Focultand) processes)	55	00		-		1
ATM	6/23	Deposit (twensfer from service)			12:00	00		
162	6/2.6	Woodlands Apts. (vent for everyone)	1000	00	1.1.5			
163	7/5	CD Place (acct. #9:M3406)	2.6	31				
164	7/14	Department Store (Febjert)	10	00	1.1.2			
ATM	7/19	Deposit (pnycheck)		1.1	253	17		
Chicro	7/17	Check Card (Gadard Gae)	55	00	1.1.1.			
165	7/19	Pet Land (pet food)	20	00				

1. Add up your deposits and subtract the withdrawals on the bank register above. What is your End Balance?

- 2. What is the End Balance on your bank statement? (See previous page)
- 3. Does the End Balance on your register match the End Balance on your statement?

If you answered no, there is a mistake on your bank statement.

4. Try to find the items that are missing or incorrect on your bank statement. What are they?

If you find an error or incorrect charge on your statement, contact your bank to let them know of the mistake and have them send a revised statement for your records.

## THE SAVINES ACCOUNT

#### THE SAVINGS ACCOUNT

#### FOR A RAINY DAY

Another key element of your financial plan is a savings account. Think of this account as a place where you'll keep your money long term and give it a chance to grow. While your checking account is continually fluctuating in size, your savings account should be stable, if not growing, at a steady rate. Earlier in the workbook, we mentioned trying to set aside 5% to 10% of your income for savings every time you get paid. This is a worthy goal. As a college student on a tight budget, however, this may be tough. It's probably more realistic to set aside what you can each month after you've done your budgeting. The good news is, the more you set aside, the more interest your account earns, so your money grows faster.

#### **COMPOUND INTEREST**

Savings accounts typically earn compound interest. Compounding means that whenever interest is calculated, it is based not only on the original amount in the account but also on any interest that has accumulated. The more frequently interest is compounded, the faster the balance grows. The rate that interest is compounded is referred to as the Annual Percentage Yield (APY). The APY measures the total amount of interest paid on an account based on the interest rate and the frequency of compounding. Banks must provide account disclosures for new accounts that reflect the APY.

#### **SIMPLE INTEREST**

Simple interest is based only on the original amount. If your account has \$100 in it and earns 2% simple interest per year, it earns \$2 interest. Multiply the dollar amount by the interest rate to get the return. Although extremely rare, you may come across accounts with simple interest as you grow older and your investments diversify.

#### EXTRA CREDIT : RULE OF 72

The Rule of 72 can give you an approximation of how long it will take to double your money at a specified interest rate. If you're earning 6% interest, divide 72 by 6. That means it will take about 12 years for your original investment to double in value at a 6% interest rate.

#### WORKSHEET

1. If you put \$200 in a savings account that paid 5.5% simple interest each year, how much interest would you earn in five years?

2. If you put \$150 in a savings account that paid 6% compounded yearly, how much interest would you earn in five years?

3. If you put \$25 each month into a savings account that paid a simple interest rate of 6.5% each year, how much would you have in your account at the end of two years?

4. If you put \$10 each week into a savings account that paid 6% interest compounded yearly, how much money would you have in your account after three years? (Hint: Use the Savings Calculator at whatsmyscore.org/calculators)

4 \$1,754.80 \$1,754.80 \$1,7120 + \$52 = \$521,20 (after 1 year) \$10,7120 + \$520 = \$1,135,47 (after 2 years) \$5120 + \$520 = \$1,154,80 (after 2 years) \$1,735,47 + \$520 = \$1,754,80 (after 3 years) \$1,565,47 + 1.06 = \$1,754,80 (after 3 years) \$1,565,57 + 1.06 = \$1,754,80 (after 3 years) \$1,754,80 + 1.06 + \$1,754,80 + \$1,

3:\$639.00 \$300.00 x 1.065 = \$319.50 (after 1 year) \$319.50 + \$319.50 = \$639.00 (after 2 years) 2, 560.73 \$150 × 1.06 = \$159 (after 1 year) \$150 × 1.06 = \$165 (after 1 year) \$158 × 1.06 = \$185 (after 2 years) \$178.65 × 1.06 = \$189.37 (after 4 years) \$189.37 × 1.06 = \$200.53 (after 5 years)

> \$11 x 2 = \$22 \$200 x 0:0<mark>22 = \$11</mark> 1: \$22

Answers to the savings account worksheet:



#### UNDERSTANDING CREDIT

#### **YOU'RE MAKING HISTORY**

If you haven't already, you'll probably start building your credit history in college. You'll start the moment you take out a loan. The loan can be for school, a car or a credit card. Your performance in paying back these loans, and your other bills, will determine how your credit is graded – this is called your credit score.

#### THESE THINGS MAKE UP YOUR CREDIT SCORE:

- Your repayment track record
- > How often you've applied for new credit
- > The amount of debt you owe
- we > The types of credit you currently use
- > How long you've used credit

#### WHAT'S A GOOD CREDIT SCORE AND WHY IS IT IMPORTANT?

In simplest terms, a credit score is a single number that helps lenders determine how likely you are to repay your debt. It's like your personal finance GPA. The higher the number, the better the score. Credit scores are based solely on credit history and don't take into account things like race, religion, national origin, gender, age, education or marital status – just cold, hard numbers.

Your credit score is fluid. Every time you apply for, use, make or miss a payment on a loan or credit card, you build another entry on your credit report, which in turn raises or lowers your credit score. The best way to have an excellent credit score is to start out doing everything right and keep it that way. If for some reason you fall behind, here are a few ways to improve your score quickly.

In this range you need to work hard to improve your score. Getting a credit card or a loan will be a problem. In this range you're low to moderate risk and should get competitive interest rates.

You're a fair to good risk if you fall into this range, but interest rates will be a bit higher. Pay your bills on time and reduce credit balances and your score will go up.

#### **MAKING THE GRADE**

All the factors contributing to good credit make it seem like a complex math equation. Here are some common-sense guidelines to establishing and maintaining a good credit score.

#### > Establish a good credit record.

Open a credit account in your name and use it wisely. Limit the number of credit card accounts and loans that you take out.

#### > Be sure to make monthly payments on time.

If you miss the due date on a payment, send it as soon as possible — you'll incur penalties after the interest-free period has expired, and the longer your payment is overdue, the more your credit score will be affected.

#### > Running up your credit card is not a good idea.

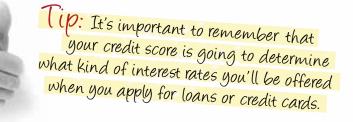
Use your credit sparingly, and keep well within the credit limit on the account. Most financial experts recommend not using more than 30 percent of available credit, if possible.

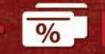
#### > Pay off card balances instead of moving debt to other cards.

Opening new accounts you don't really need can lead to more debt, and too many open accounts may lower your credit score.

#### > Finally, check your credit report regularly to make sure it is error-free.

You can get one free credit report each year from each of the three major credit bureaus (Equifax, Experian and TransUnion). Your credit report is available for free once a year from each of the three major credit reporting agencies. Visit annualcreditreport.com to get yours today.



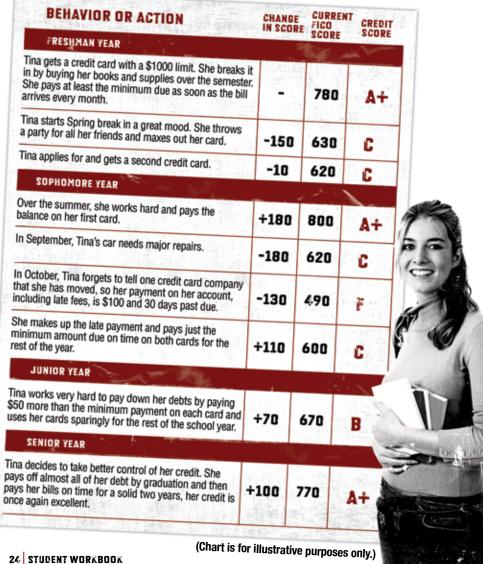


#### UNDERSTANDING CREDIT

#### **MEET TINA**

Take a look at the ups and downs of Tina's credit score during her years in college. She learned some lessons the hard way and eventually learned what it took to maintain a good credit score.

#### TO ESTIMATE YOUR CREDIT SCORE, GO TO: WHATSMYSCORE.ORG/ESTIMATOR



#### WHEN DOES YOUR CREDIT SCORE MATTER?

- > BUYING A CAR OR HOME: Lenders may look at your credit score before deciding whether you are a good risk for a car loan or home mortgage – or how much interest to charge if they give you the loan.
- > OPEN PHONE OR UTILITY ACCOUNTS: Utility companies may check your credit score before deciding whether you have to pay a deposit.
- > RENTING AN APARTMENT: Landlords may check your credit report before deciding whether to rent to you.
- > APPLYING FOR A JOB: Employers may run a credit check on you before making a decision to hire you or not – a good credit report demonstrates responsibility.

#### THE INS AND OUTS OF STUDENT LOANS

Student loans can be a blessing for many people who couldn't otherwise afford to attend college. But they can also be expensive. With most student loans, you don't have to repay them until after you leave college and join the workforce. Sure, it's a drag to be saddled with debt right out of the gate, but it may be worth it in the long run. College graduates earn, on average, nearly twice as much as high school grads over their lifetime.

College tuition costs are through the roof. Many students owe \$30,000 or more in student loans by the time they graduate. That's why it's important to shop around for a loan with the most favorable terms. A percentage point here or there can cost you thousands in the long run.

#### HOW TO APPLY FOR A STUDENT LOAN

The first thing you should do is to complete the Free Application for Federal Student Aid (FAFSA) form. You can get a copy from your school's guidance counselor or financial aid office, or by visiting www.fafsa.ed.gov or calling 1-800-4-FED-AID.



#### UNDERSTANDING CREDIT

#### **TYPES OF STUDENT LOANS**

- Campus-based aid. The Federal Supplemental Education Opportunity Grant (FSEOG), Federal Work-Study (FWS) and Federal Perkins Loan programs are funded by the government and provided to students with the greatest economic need. Individual colleges administer some or all of these programs themselves. Note that deadlines are usually earlier than those for filing a FAFSA.
- Subsidized Stafford loans are federal low-interest, needs-based loans, where the government pays yearly interest while you're in school.
- > **Unsubsidized Stafford loans** are federal loans that aren't based on financial need. The difference is that you're responsible for interest that accrues while you're in school.
- Direct PLUS (Parent Loan for Undergraduate Students) Loans are federally sponsored student loans for graduate students that are unrelated to financial need. They have greater borrowing capacity than Stafford Loans, but interest rates are higher, and there is a loan origination fee.
- Private student loans are offered by banks and other financial institutions. They aren't guaranteed or subsidized by the government and typically carry higher interest rates than federal loans. Their main advantage is you can borrow more than with federal loans. Details and rates vary widely.
- College-sponsored loans are offered by some colleges. Interest rates may be lower than federal student loans. Check each college's aid materials to see what's available.
- Federal PLUS loans. These federally sponsored loans allow parents to borrow for their children's college expenses. Interest rates are fixed – although higher than student loans – and there is a loan origination fee.
- > Private parent loans are offered by banks and other financial institutions, usually at higher interest rates than PLUS loans. They may also have a loan origination fee.
- > College-sponsored parent loans. Some colleges offer their own parent loans, at rates below PLUS loans. Check each college's aid materials to see what's available.

#### **STUDENT LOAN REPAYMENT**

Keep in mind that you'll have to begin paying off your student loans once you graduate. Most federal and private loans offer a grace period.

If you can't afford your full monthly payment right away, talk to your lender about different repayment options, including:

- > Extended loan term (drawback this will increase the overall interest amount paid).
- Graduated repayment schedule, where payments start low and gradually increase as your income grows.
- > Economic hardship deferrals (available with federal loans under certain conditions).
- Income-based repayment, where required monthly payments on certain federal loans may be reduced for low-income borrowers.
- > Some private loans allow "forbearance," where you can stop making payments for a fixed period of time (drawback interest continues to accrue).
- > Refinance or consolidate loans at better terms (make sure added fees don't negate the savings).
- > Ask about discounts for degree completion, online or automatic deduction payments, or rate reductions for on-time payment history. You may be able to shave part of a point off your loan rate.

It's extremely important that you don't miss payments or default on your loan; otherwise, you could hurt your credit score and make it much harder to borrow money for a car or house later on. Remember, it's in your lender's best interest for you to continue paying off your loan, so don't hesitate to call them if you see problems brewing.

To learn more about the different types of student aid available, visit the government's Federal Student Aid site at https://studentaid.ed.gov, and FinAid, at http://www.finaid.org.



#### UNDERSTANDING CREDIT

#### TAX SAVINGS LESSEN THE BLOW

One way to ease the sting of college costs is to tap into the tax advantages available to you and your parents. Contact your tax advisor about the deductibility of interest.

- > Open a 529 Qualified State Tuition plan, where you or your parents save money for your education but don't pay federal (and in many cases, state) income tax on the interest it earns. Look up 529 Plans on the U.S. Securities and Exchange Commission's website (www.sec.gov).
- > Coverdell Education Savings Accounts are another way to save money for education where the earnings will grow tax-free until withdrawn. Search for "Coverdell" on the IRS website (www.irs.gov).
- > Once you start paying off your loan, you may be able to deduct the interest from your taxes. Search the IRS website (www.irs.gov) for "Student Loan Interest Deduction."

WHAT WILL YOUR LOAN REALLY COST?					
Loan Amount	\$50,000.00	\$50,000.00			
Annual Percentage Rate (APR)	7.5%	8.5%	+1%		
Monthly Payment	\$600	\$600			
# of Months to Pay Off	120	128	= +8 months		
Total Finance Charge (amount of interest you'll pay)	\$20,848.34	\$25,848.38	= +5,000.04		
Total Payment Amount (total of loan plus interest)	\$70,848.34	\$75,848.38	= +5,000.04		

TO LEARN MORE ABOUT STUDENT LOANS OR TO USE OUR LOAN CALCULATOR, VISIT: WHATSMYSCORE.ORG/COLLEGEMONEY

#### **CREDIT CARDS - KNOWING YOUR LIMIT**

Your first credit card is a rite of passage. For the first time in your life, you're being entrusted with a credit line, which means you can spend money you probably haven't earned yet. Using your card responsibly shows you know how to manage money and puts you on the road to building a solid credit history. If you are under the age of 21 you will have to get a cosigner\* on the card or prove you have a job and can make payments. (\*CARD Act of 2009, www.whitehouse.gov).

#### DON'T GET IN OVER YOUR HEAD

- A credit card is basically a loan from a financial institution. They assign you a pre-determined credit limit, and you can pay back whatever you charge either in full or in monthly installments.
- If you don't pay back the entire amount owed each month, you'll owe interest on the outstanding balance.
- > Remember, if you buy something on sale with your card but don't pay off your entire balance with your next payment, the added interest may bump the cost over what you saved by buying on sale.
- A rebate or rewards card may be a good option if you plan on paying your bill on time each month. They usually charge higher interest rates and may have annual fees but offer features like airline frequent flier miles, cash rewards and free or discounted merchandise.
- It's easy to get in over your head by charging more than you can afford to pay off. Save credit cards for budgeted purchases and emergencies.
- > Try to use debit cards, cash or checks for basic living expenses like rent, food, utilities, school fees and materials.
- > You can damage your credit score by having too many open accounts or carrying high balances (learn more about credit scores on page 22).

#### **ADVANTAGES AND DISADVANTAGES OF CREDIT CARDS**

#### Advantages:

- > Convenient
- Immediate purchasing power
- No need for cash
- > Bills can be consolidated
- > Zero liability on fraud

#### But remember...

- > It's a loan
- > Interest rate may go up
- > May include additional fees
- Can be easy to overspend
- > Can promote impulse buying

**KEEP YOUR EYES ON THE FEES** 

or finance charges, including:





#### UNDERSTANDING CREDIT

#### You'll pay a higher APR for cash advances than you do for purchases.

Use the APR to help you compare the cost of different credit cards.

#### THINGS TO LOOK FOR IN A CREDIT CARD THERE'S A LOT OF FINE PRINT TO KNOW ABOUT WHEN USING A CREDIT CARD.

nterest Rates and Interest Charges	and it was the second it was
ANNUAL PERCENTAGE RATE (APR) FOR PURCHASES	11.99% - 20.99% when you open your account based on your creditworthiness. This APR will vary with the market based on the Prime Rate.
APR FOR BALANCE TRANSFERS	11.99% to 20.99% when you open your account based on your creditworthiness. This APR will vary with the market based on the Prime Rate.
APR FOR CASH ADVANCES	23.99%. This APR will vary with the market based on the Prime Rate.
HOW TO AVOID PAYING INTEREST ON PURCHASES	Your due date is 24-30 days after the close of each billing cycle. You will not be charged interest on purchases if you pay your entire balance by the due date each month.
MINIMUM INTEREST CHARGE	If you are charged interest, the charge will be no less than \$2.00
FOR CREDIT CARD TIPS FROM THE FEDERAL RESERVE BOARD	To learn more about factors to consider when applying or using a credit card, visit the website of the Federal Reserve Board at: www.federalreserve.gov/creditcard
Fees ANNUAL FEES	\$0 the first year and any year that you charge at least one purchase to the Account, otherwise \$20.
TRANSACTION FEES BALANCE TRANSER CONVENIENCE CHECK ADVANCE CASH ADVANCE CASH EQUIVALENT ADVANCE OVERORATT PROTECTION ADVANCE FOREIGN TRANSACTIONS	Either S5 or 3%of the amount of each transfer, whichever is greater Either S5 or 3%of the amount of each advance, whichever is greater Either S10 or 4%of the amount of each advance, whichever is greater Either S20 or 4%of the amount of each advance, whichever is greater S10 per occurrence. 2%of each foreign purchase transaction or foreign ATM advance transaction in U.S. Dollars 3%of each foreign purchase transaction or foreign ATM advance transaction in a Foreign Currency
PENALTY FEES LATE PAYMENT OVERLIMIT FEE RETURNED PAYMENT	Up to \$35 Up to \$35 Up to \$35

(Sample Credit Card Agreement)

All of these fees are on top of any interest you might pay. Annual Fees may occur whether or not you use your card.

Cash advance fee – charged for using your credit card to withdraw cash from your available credit limit. It can appear either as a per-use flat rate or as a percentage of the transaction amount.

Late payment fee – charged if payment is received after the due date. Credit card companies must send statements 21 days before a payment is due. (Caution: Miss a few payment deadlines, and your interest rate could quickly increase.)

Before you open a new credit card account, ask the lender to spell out any possible fees

> Annual fee - charged for using the card. Many cards have no annual fee, so shop around.

> Balance transfer fee – sometimes charged to transfer balances from one card to another.

> Over-the-limit fee – charged if you go over your credit limit, but only if you have opted in and given them permission to authorize purchases that put you over your limit. (Overages can also lead to rate increases.)

> Minimum finance charge – imposed whenever you carry forward a balance to the next billing cycle. (This can be up to a \$2 charge even if your balance is only a penny.)

#### **DECODING OTHER CREDIT CARD TERMS**

**Annual percentage rate (APR):** The interest rate you'll be charged if you don't pay the balance in full each month. Credit cards often have different APRs for purchases, cash advances and balance transfers, so make sure a low APR in one category isn't offset by unreasonably high APRs in others. Also, if there's a low introductory APR, note how long it's offered and what the rate rises to afterward.

**Interest free period:** If your credit card offers 'interest-free days' be aware that in most cases you get no interest-free period on purchases if you have an outstanding balance on your last statement. You begin paying interest immediately if you have cash advances, balance transfers or balances carried over from previous months.

**Cash advances:** Cash advances can bail you out of emergencies, but they can become very expensive loans if you don't pay them off quickly. Ask about each card's cash advance APR, fees and any other limits that may apply.

30 STUDENT WORKBOOK

## DEBITCARDS



#### **DEBIT VS. CREDIT: WHAT'S THE DIFFERENCE?**

A debit card looks just like a credit card. It offers a lot of the same features of a credit card, but it's different in a few important ways. They're not backed by a loan from a financial institution, so you can only access your available funds. But like credit cards, they're nearly universally accepted and as good as cash. They're also a good way to keep track of your expenses for budgeting purposes. You can also use a debit card at ATMs to withdraw cash.

#### USE IT – DON'T LOSE IT

Your debit card can be used at merchants similarly to how a credit card is used — meaning you can either sign for your purchase or enter your PIN number. When used with a signature, your debit card gives you valuable zero fraud liability protection if the card is ever used fraudulently.

Your debit card processes your transaction differently depending on how it is carried out. Some debit your account within 24 hours, while others may take two to three days.

A debit card is also a good way to stay financially responsible. With a credit card, it can be easy to succumb to impulse buys. The lure isn't so great when you can only spend what's in your checking account. The transaction is much more like paying with cash. Besides resisting temptation, you don't pile on the debt and interest payments that come with credit card impulse buying.

TO LEARN MORE ABOUT DEBIT CARDS, VISIT WHATSMYSCORE.ORG/DEBITCARDS

#### THINGS TO REMEMBER:

How to use your debit card wisely.

- > Look for the symbol processing network (like Visa) to recognize your debit card.
- Create a PIN (personal identification number) that a smart thief couldn't figure out. Avoid the obvious – your name, address, phone number, or birth date.
- > Keep your PIN private. Memorize it. Don't write it down (especially on the card) and don't tell it to anyone.
- > Know your current account balance. By law, you must sign up for overdraft protection to be charged overdraft fees for ATM withdrawals and debit purchases. If you have overdraft coverage or you bounce a check, the fees can put you over and out.
- > Some debit cards have transaction fees check your cardholder agreement.
- Your bank may have also issued you an ATM card. It may share many of the functions of a debit card; however, ATM cards do not have a Visa or other payment network logo, and can only be used at your bank's ATM or at an authorized affiliate shown on the back of your card. Also, ATM cards cannot be used for purchases.
- Always keep receipts. You should be doing this anyway for your budget. Receipts contain information a thief could use to make mail, phone or Internet purchases on your account.
- > Record transactions in your check register. Remember to include any debit card fees that may apply (like when you use another bank's ATM).
- > Report lost or stolen cards immediately to your bank.

### TEST YOURSELE ON WHAT YOU HAVE LEARNED

#### WORKSHEET

Take our quiz to see how much you know about managing your money.

- 1. **T F** The moment you take out a loan, you're starting to build your credit history.
- 2. **T F** A car loan doesn't count on your credit report.
- 3. A default on which of the following loans is liable to hurt your credit score the most?
  - a) Car Ioanb) Student Ioanc) Credit cardd) Personal Ioan
- 4. **T F** Your credit score is directly related to your credit history.
- 5. **T F** Your credit score rarely changes.
- 6. With a credit score in the 300 to 600 range:
  - a) Getting a credit card or loan should be a piece of cake
    b) You'll need to work hard to improve your score
    c) Getting a credit card will be a problem
    d) Both b and c
- 7. **T F** The more credit cards you have, the better your credit score.

8.	TF	Paying off credit card balances completely and then canceling the card improves your credit score.
9.	TF	Credit reporting agencies can have inaccuracies in their reports.
10.	TF	A credit card is a type of loan.
11.	TF	If you sign for a debit card purchase, the funds clear your account faster.
12.	TF	A debit card is backed by a bank loan.
13.	TF	It's a good idea to write your PIN on your card so you don't lose or forget it.
14.	TF	Impulse buying is one of the hazards of carrying a credit card.
15.	TF	Credit cards usually have the same annual percentage rate (APR) for purchases, cash advances and balance transfers.
16.	From p	bage 24 of this workbook, Tina's credit score took the biggest hit when she:
	,	Threw a big party and put it on her credit card Got a second credit card
	,	Paid only the minimum amount due on her balance
	d)	Forgot to tell one credit card issuer she moved, so her
		account went past due
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ut whichever loan is the largest.

## GLOSSARY TERMS

ATM: Automated Teller Machine.

BALANCED BUDGET: Income equals or exceeds expenses.

**BUDGET:** An itemized estimate of income and spending during a specified period.

**COMPOUND INTEREST:** Is based not only on the original principal but also on any unpaid interest that has been added to the principal. The more frequently interest is compounded, the faster the balance grows.

**CREDIT BUREAUS:** There are three major credit bureaus that report individuals' credit activity: Equifax, Experian and TransUnion. For one free annual credit report from each bureau, call 1-877-322-8228 or log on to annualcreditreport.com, a website created jointly by all three credit bureaus.



**CREDIT LIMIT:** The maximum amount you can spend on your credit card.

**CREDIT SCORE:** A numerical score that's calculated based on information contained in your credit report. Lenders use your credit score, among other measurements, to determine your creditworthiness and potential ability to repay debt. (For more, check out www.whatsmyscore.org or www.myfico.com)

**INTEREST:** Cost of using money, expressed as a rate per period of time — usually one year, in which case it is called an annual rate of interest.

**OVERDRAFT:** The amount that an account holder owes a bank because the balance in the account does not cover the amount he or she had withdrawn.

**OVERDRAFT PROTECTION:** Advances money to cover a withdrawal from an account that does not have sufficient funds. Overdraft protection can loan money to cover ATM withdrawals, debit card purchases, electronic transfers and checks. When used to cover checks, the service prevents the check from bouncing. When used to cover other transactions, it lets you borrow money through a withdrawal. The financial institution may charge a fee for overdraft protection, although under a new law that took effect July 1, 2010, consumers must opt for this service to be charged overdraft.

**PIN:** Personal Identification Number.

**RULE OF 72:** The rule says that to find the number of years required to roughly double your money at a given interest rate, you just divide the interest rate into 72. For example, if you want to know how long it will take to double your money at 8% interest, divide 8 into 72 and approximately get 9 years.

## ONLINE RESOURCES

#### **BUDGETING YOUR MONEY**

- > Whatsmyscore.org
- > Practicalmoneyskills.com
- Fool.com
- > Smartmoney.com
- > Moneyinstructor.com
- > Stretcher.com
- > Mint.com

#### BANKING

- > ABA.com
- > FDIC.gov
- > ICBA.org
- > NCUA.gov

#### UNDERSTANDING CREDIT

- > Myfico.com
- > Whatsmyscore.org
- > Cardreport.com
- > Annualcreditreport.com
- > Consumerfinance.gov

#### STUDENT LOAN INFO

- Salliemae.com
- > Finaid.org
- >NSLDS.ed.gov
- > FAFSA.ed.gov

#### **EVALUATING CREDIT CARDS**

- > Bankrate.com
- > Moneycentral.msn.com
- > Cardtrak.com

One-stop money management for students Money management portal Investment advice, plain talk Tools, investments, news Basic financial lessons The Dollar Stretcher, lots of money-saving ideas Budgeting smartphone app

American Bankers Association Federal Deposit Insurance Corporation Independent Community Bankers of America National Credit Union Administration

Information about your FICO score One-stop money management for students Credit tools, news and reference Free comprehensive credit report Consumer Financial Protection Agency

Nation's leading provider of student loans Student loan programs for families National Student Loan Data System Free Application for Federal Student Aid

News, tips and advice MSN Money - all things money All about credit cards

FOR MORE INFORMATION, VISIT ....

## whatsmyscore.org